

NOTE: IF YOU FORGET YOUR PERSONAL PASSCODE, ACCESS TO THE SAFE CAN BE MADE USING THE EMERGENCY OVERRIDE KEY.

IMPORTANT! ONCE YOUR PERSONAL PASSCODE IS PROGRAMMED, THE FACTORY PRE-SET CODE WILL NO LONGER OPEN THE SAFE.

IMPORTANT! SECURITY LOCKOUT PERIODS

For added security, the safe will automatically lock out entry for 15 minutes after three attempts to open with an invalid passcode.

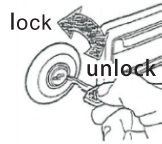
EMERGENCY OVERRIDE KEY / BATTERY REPLACEMENT

- (1) Insert the Emergency Override Key into the lock and turn clockwise to the right.
- (2) Pull drawer out while pulling the black latch upwards.

NOTE: IF BATTERIES NEED REPLACING, PROCEED WITH STEP 3. OTHERWISE, PROCEED TO STEP 4.

(3) Slide the battery compartment cover (located inside the safe at the top of the door) forward and remove. Remove and properly dispose of the four nonworking batteries. Install four new AA batteries. Make sure the batteries are installed in the proper direction as indicated in the battery compartment. Slide the cover back into place.

(4) Remove the emergency override key and enter your personal passcode to make sure the safe will open.



ADDITIONAL FEATURES

DISABLE / ENABLE SOUND

(1) To enable (turn on) the sound during normal operation, press the following key sequence:



(2) Repeat the process to turn the sound off.

Note: Once the batteries are installed, if you do not hear a beep when entering the factory pre-set passcode or during the personal passcode re-programming process, follow step 1 above to turn the sound on.

LOW BATTERY INDICATOR

A battery indicator is located above the digital keypad when the indicator is only showing the last red bar on the left, please replace batteries immediately to ensure safe functions properly.



PROPER USE

GUARDA Drawer Style Fire Proof Safe are designed to protect paper records and other valuable documents from heat and water damage due to exposure to fire.

FIRE PROTECTION: Models 2091DC -JIS certified the interior temperature remains below 177°C for 60 minutes during a fire from room temperature up to 927°C.

This safe is NOT designed to store data cartridges, audio/video cassettes, floppy discs, film, photos or photo negatives. This safe is NOT designed to store medication, items with combustible content, guns or other weapons system.



Drawer Series-Digital

Operating Instructions



2091DC

CONTACT US

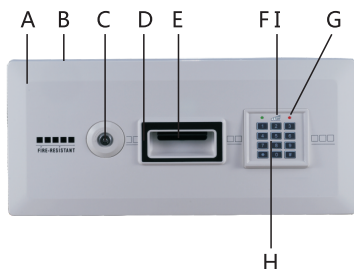


MANUAL#ENG-006-031324

OVERVIEW OF YOUR SAFE

- 1- Digital Drawer Style Fire Proof Safe
- 1- Operation manual
- 2- Override keys
- 4- AA size batteries
- 1- Dessicant pack
- 1- Warranty card

PARTS IDENTIFICATION



- A- Drawer door
- B- Drawer body
- C- Lock cylinder
- D- Handle
- E- Latch
- F- GREEN light
- G- RED light
- H- Keypac
- I- Battery Indicator

IMPORTANT!

To ensure fire protection, always store drawer on flat surface.



RIGHT!

Never store in upright position with lock (& handle) facing up.



OPENING SAFE FOR THE FIRST TIME

BATTERIES AND EMERGENCY OVERRIDE KEYS

Remove four AA batteries and two emergency override keys. They are located in the protective Styrofoam insert the atfront of the box.

Install batteries

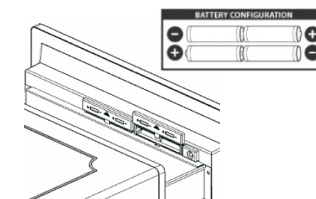
(1) Insert the override key into the lock and turn to theright.

NOTE: As the safe has waterproof function, the door may be tight when opening for the first time.

(2) Pull handle to open the drawer.

(3) Slide the battery compartment cover forward and remove. The compartment is located inside the safe at the top of the door Install the four AA batteries. Make sure the batteries are installed in the proper direction as indicated in the battery compartment. Slide the cover back into place.

(4) After the batteries are correctly installed, the red and green lights located at the top of the keypad on the front of the safe will blink twice, the keypad backlight will flash once and you will hear a single beep.



PROGRAMMING A PERSONAL PASSCODE

The default factory code is 1-5-9,for security reasons, it is very important that you program your own personal passcode into the digital lock. The factory code should be changed immediately.To program your own unique three to eight digit passcode, follow these steps:

NOTE: AFTER PRESSING THE RESET BUTTON, THE RED AND GREEN LIGHTS ON THE KEYPAD WILL FLASH TO INDICATE THE PROGRAMMING IS AUTHORISED AND YOU HAVE 5 SECONDS TO BEGIN.

- (1) With the drawer in the open position, press the small reset button located an the inside top edge of the door.
- (2) Enter your new three to eight digit passcode followed by the # key.



Minimum 3 digits

Immediately repeat the sequence, beginning with the new passcode followed by the # key.



(3) The green light will light up solid for 2 seconds, indicating your new passcode has been successfully entered, otherwise the red light will light up solid for 2 seconds and beep 3 times.

(4) Your new passcode will now be comprised of the three to eight digit sequence you selected, always followed by the # sign. The factory pre-set passcode will no longer open the safe.

(5) You may change your passcode at any time by repeating the same steps.

